MINUTES FOR EXECUTIVE COMMITTEE MEETINGS

HELD ON MONDAY 5th DECEMBER 2016 AT MITCHELL PARK

6.45pm

(Members: Tony Gambitsis, Dru Reid, Ross Bisley, Jan Milne, Craig Eves, Jim Canning

**Apologies: Tony, Jimmy, Ross**

**Minutes of previous committee meeting having being circulated earlier, to be taken as read.**

**Matters Arising**. Matters arising to be considered within the body of the meeting.

**Correspondence:**

**Inward**:

**Outward**:

**Current building repairs update:**

Facilities manager report – Shane Jackson

**Squash work status**

* Estimates received for revarnishing and repair of floorboards as minutes in previous meeting. Agreed that work will not start until tennis are ready and agreed amount for repair to be paid to tennis.

**Finance:** Ross

* Approval of Accounts for November – No report as Ross is in Australia

**Future plans**

Insurance claim to be lodged with relevant parties (EQC or insurance company) for damage to squash courts by November earthquake.

**Commentary: Other items**

Squash AGM has been postponed to 19th December – Jan invited to speak at the meeting

The Community Funding trust have a variety of resources on their web site to help sports bodies with fundraising

**Attachments**

MINUTES5 FOR MANAGEMENT COMMITTEE MEETINGS

TO BE HELD ON MONDAY 5th DECEMBER AT MITCHELL PARK

7.30pm

(Members: Trevor Dine, Anna Brownlie, Craig Eves, Dave Yorston , Eddy Kane, Toni Kane, Jan Milne, Ross Bisley, Brenda Hood, Kim Massam)

**Apologies: Anna, Kim, Ross**

**Minutes of previous committee meeting having being circulated earlier, to be taken as read.**

**Minutes approved Trevor/Dave**

**Matters Arising**. Matters arising to be considered within the body of the meeting.

**Correspondence:**

**Inward**: Tennis Central Final Strategic Plan

**Outwards:** Newsletter to the Clubs

Please request copies of any of these if you would like them

**Reports:**

**Complex Manager:** Shane

* Written Report

**Strategic Issues**

* Skype Tim Shannahan at 8 pm by Skype – discussed possibilities ways of sharing knowledge such as court maintenance, Tennis New Zealand have a draft of resources for clubs including this
* plan to bulk purchasing agreement – difficult to manage but not against idea
* Insurance claim – check if EQC are right body to claim against
* Memorandum of Understanding with clubs in Tennis Central
* Strategic plan redone to emphasise clubs more
* Sport Wellington funding not taken up
* MPS AGM meeting moved to 19 December confirmed
* Concept drawing for Mitchell Park expense of $18 000 approved – this will allow another organisation to be able finish the planning process.
* Discussion over action for agreement for squash

**Finance:** Ross

* Approval of accounts for November - No report as Ross is in Australia
* Squash settlement to meet cost of repair to floorboards damaged and 50:50 of revarnishing rest of the area agreed to Dave/Toni
* Presidents Grade invoicing – hybrid teams identified and will be invoiced separately

**Fundraising:** Kim not present report presented

**Mitchell Park Development & Maintenance:**

Maintenance and Development – See Facilities Operator report

**Junior:** Anna report presented

**Senior:** Trevor

**Some confusion over the number of Hutt Valley teams being promoted to the Premier grade after Christmas**

**Midweek:** Brenda

**Premier:** No report

**President:** Jan

**Calendar:** Any updates?

**Tennis Central/Tennis NZ:** Forum on 22nd November Feedback

**Other Business**