MINUTES FOR EXECUTIVE COMMITTEE MEETINGS

HELD ON MONDAY 12th JUNE 2017 AT MITCHELL PARK

6.45pm

(Members: Tony Gambitsis, Dru Reid, Ross Bisley, Jan Milne, Craig Eves, Jim Canning

**Apologies: Jimmy**

**Minutes of previous committee meeting having being circulated earlier, to be taken as read.**

**Approved minutes of May** Jan/Ross

**Matters Arising**. Matters arising to be considered within the body of the meeting.

**Correspondence:**

**Inward**:

**Outward**:

**Current building repairs update:**

Facilities manager report – Shane Jackson

**Squash work status**

Squash membership numbers for the auditor sent through.

Mitchell Park Squash members voted to provide Fraser Park Sportsville with $50K with some provisos including agreement by Hutt Valley Tennis

**Finance:** Ross

* The split of 60:40 for recent electrical repairs was not agreed to by squash – general rule is expenses are paid according to split unless agreed otherwise.
* Payment for floor repairs of $2500 has not been made – squash to discuss with treasurer
* Confirmed payments of $4770.33 for May Ross/Tony
* **Balances of accounts May**

Exec Account 53,780.94

Interest 17.01

Transfer from cheque 0.00

Transfer to Cheque Account 0.00

Balance 53,777.95

Cheque account 7,283.25

* Approved Budget for 2017/18-subject to adjustments for insurance and rates when quotes come i8n.
* Sauna repairs and drinking fountains fully squash
* Wormalds bill to be split 60:40 squash:tennis
* Complete documents for the auditor.

**Future plans**

Notification of the HVT AGM –Monday 21st August

Squash to provide their legal advice to discuss -

* To appoint an auditor for 2017-18 – Crowe Horwath A quote from Kendons for audit to be sought to compare with current auditor

Meeting proposed after 23rd May to discuss an Agreement in Principle – put on hold.

**Commentary:** Other items

**Attachments**

AGENDA FOR MANAGEMENT COMMITTEE MEETINGS

TO BE HELD ON MONDAY 12th JUNE 2017 AT MITCHELL PARK

7.30pm

(Members: Trevor Dine, Anna Brownlie, Craig Eves, Dave Yorston , Eddy Kane, Toni Kane, Jan Milne, Ross Bisley, Brenda Hood, Kim Massam)

**Apologies: Kim, Dave**

**Minutes of previous committee meeting having being circulated earlier, to be taken as read.**

**Approved minutes of May Eddy/Toni**

**Matters Arising**. Matters arising to be considered within the body of the meeting.

**Correspondence:**

**Inward**:

* Tournament Calendar being finalised by TNZ and TCR – asked to submit our dates
* Coaching Courses - TNZ

**Outwards:**

* HVT Accounts prepared by Brenda Hood sent to auditor

**Reports:**

**Complex Manager:** Shane

* Written Report
* Tennis Seniors

**Strategic Issues**

* Skype Tim Shannahan at 8 pm by Skype – strategic direction discussed
* Submission presentation to HCC by Jan and Anna – went well with no time for questions
* MPS SGM and Agreement in Principle - plans.
* Approved - Architects drawings to be started now that FPS is going ahead
* 2017-18 HVT Committee – Confirmation of existing committee
* Interclub and Finance Meeting to be held on Monday 17th July – survey of interclub participants to be designed and circulated.
* Annual Report – timeframes – draft to be available 10 July circulate Friday 28th July - 3.5 week before the meeting. Include Club reports.
* Love Tennis Promotion

**Finance:** Ross

* Confirmed payments for May $3778.27 Ross/Eddy  
  **Balances of accounts May**

Tennis 55,164.41   
Court Replacement 215,977.50

Executive 53,777.95

Development Levy 119,243.79

Restructure reserve 77,965.43

Tournaments 267.25

* Donation from the Forties club of around $2200 received as they no longer have enough members to continue
* HVT accounts sent to auditor
* Approved the Budget for 2017-18 – Ross/Jan
* Approved the funding of a fundraiser of $5 000 initially and further $ 5 000 depending on performance, Shane to manage.Jan/Craig
* Proposed Affiliation Fee increases of $1 for each member and $10 development fee for senior members and $5 for junior members

**Fundraising:** Kim

Grant applications filed this month

**Mitchell Park Development & Maintenance:**

Maintenance and Development – See Facilities Operator report

**Junior:** Anna

* Post season meeting with Convenors
* Junior Ops meeting 22nd June

**Senior:** Trevor

Interclub Plans – ladies doubles to be moved to Sunday?

**Midweek:** Brenda

**Premier:**

**President:** Jan - no report

**Calendar:** Any updates

**Tennis Central/Tennis NZ:** Tim Shannahan – see above

**Other Business**